



Building Official Community and Economic Development Department

Employer

Charter Township of Union, Michigan

Closing Date

April 23, 2020

Compensation

\$60,076.00 - \$66,084.00/year (mid-point)

Work Hours

Full-time: Monday – Friday, 8:30 a.m. – 4:30 p.m., overtime as needed

Benefits

MERS 401(a) defined contribution retirement plan, 457 Plan, BCBS health care, dental, life/long term disability, vision, Section 125 flex medical and dependent care reimbursement, and paid holidays, vacation, sick and personal leave

Description

The Charter Township of Union is seeking an energetic and team-oriented individual to join our Community and Economic Development Department team as the full-time Building Official. Under the supervision of the department Director, the Building Official directs the Township's building service and rental inspection activities and is responsible for building permit application and construction plan reviews, issuance of building permits and associated correspondence, and administering and performing inspections. The Building Official works closely with the department Director, contractors, developers, property owners, and outside agencies with jurisdiction to ensure compliance with applicable building codes and ordinances.

Required Qualifications

A minimum of an Associate Degree or equivalent in Construction Management or a related field, and seven (7) years of experience as a construction manager, building inspector or building official. Licensed as an Act 54 Building Official, Plan Reviewer, and Building Inspector in the State of Michigan. Skill in the use of office equipment and technology, including Microsoft Suite applications. Ability to maintain positive working relationships with the public, contractors, other governmental agencies, industrial/commercial contacts, and other Township employees. Valid driver's license and safe driving record.

Preferred Qualifications

Experience with commercial construction, BS&A Building Module permit and inspection software, and supervising unionized employees.

To Apply

Submit a completed application, cover letter, and resume to: Rodney C. Nanney, Community and Economic Development Director, Charter Township of Union, 2010 S. Lincoln Rd., Mount Pleasant, MI 48858, or via email to rnanney@uniontownshipmi.com. Applications and a more detailed job description can be found on the Township's website at:

<http://www.uniontownshipmi.com/Departments/HumanResources/EmploymentOpportunities.aspx>

The Charter Township of Union is an equal opportunity provider and employer.